



EMPLOYMENT APPLICATION FORM

Name: _____

Today's Date: ___/___/___

Address: _____ City: _____ State: _____ Zip: _____

Telephone Number: _____ E-Mail Address: _____

Which Anderson's Location are you applying for: _____

Are you 18 years old or older? yes no

If you are under 18 years old, do you have working papers? yes no

Are you legally able to work in the United States? (Proof of U. S. citizenship or work status will be required upon employment.) yes no

UNDER 18 ONLY
DOB
M ___ D ___ Y ___

AVAILABILITY:

Date you are available to begin working: _____ Do you have reliable transportation?: _____

School most recently attended: _____ Last grade completed: _____

Current School Sports or Activities: _____

Summertime Sports or Activities: _____

Have you applied for a position with us before? Y / N

*Hours you are available to work during the school year: ***Read our Availability Policy on page 2*

	M	T	W	Th	F	S	Su
From							
To							

*Hours you are available to work during the summer: ***Read our Availability Policy on page 2*

	M	T	W	Th	F	S	Su
From							
To							

Type of employment desired? Full-Time Part Time

Approximate Number of Hours per week you would like to work during the School year: _____ during the Summer: _____

PREVIOUS WORK EXPERIENCE:

- Have you had any previous work experience? Yes _____ No _____
- Name & Address of Company: _____
- Name of Supervisor: _____ Reason for Leaving: _____

YOUR THOUGHTS:

- Have you ever visited an Anderson's location? _____ Describe your experience:
- Our Company Mission is to Give & Create Smiles. What 3 ways you would ensure this mission is accomplished if you were working?
- What are 2 things you would do when a guest complains about an item you have served them?
- Why would you like to work at Anderson's?:

- What are **2** attributes we can count on you to bring to our workplace?
- What is your favorite item on the Anderson's Menu?:

A FEW NOTES ON EMPLOYMENT AT ANDERSON'S:

Availability:

- School Year - *All students are required to be available a minimum of 2 shifts during the school week and 2 shifts on the weekends, 1 of which must be Friday or Saturday evening.*
- Summer – *All students are required to be available a minimum of 3 shifts during the week and 2 shifts on weekends, 1 of which must be Friday or Saturday evening.*

Training:

- *Classroom training* is generally 2-3 nights per week (3-4 hour shifts), and weekends from possibly 8:00 am – 2:00 pm. (Final times and dates to be prepared upon completion of hiring.) There is **little or no room for** flexibility during the classroom training period.

Uniform: *DRESS CODE AND PERSONAL APPEARANCE*

- Our guests have a right to expect our employees to present a clean and neat appearance at all times. Our goal as a company is to provide this expectation through our dress code parameters. In addition, our brand's aim is to present ourselves as a team. All uniform components must be approved by the senior store manager before you may wear them on a shift. They Include:
 - Black dress/work Pants or Capris or Blue Jeans or Traditional Style Khaki pants or Capris or Shorts ((NO OLIVE OR BROWN) (no higher than 3" above the knee.)
 - (Pants and Shorts shall NOT be "rags", no fleece or jammie style; Shorts shall not be bike/sports/workout style.)
 - White Collared Polo or White Button Down shirt must be your outermost Shirt layer.
 - Black Apron as issued; worn full style.
 - Anderson's Nametags and Anderson's Hats and Non Skid / approved footwear.

Jewelry:

- Jewelry can contain bacteria and other pathogens. It can also fall off into food. Remove jewelry from hands and arms before prepping food or when working in or around prep areas. According to New York State Guidelines: Do NOT wear:
 - Rings, except for a plain bands; Bracelets, including medical bracelets; Watches.
 - Anderson's Jewelry policy **also** includes the following:
 - **Earrings are not recommended because they can fall in food. However we will allow the following:**
 - Hoops - no smaller than 1/2" diameter and no larger than 1" diameter.
 - Studs – no smaller than 1/4"-must be big enough to see if falls out-
 - BUT not too large or heavy to increase the chances of falling out
 - **No dangles:** not even short dangles- jewelry findings can loosen or break
 - **Necklaces** – while not preferred concern due to safety reasons, if worn, they must be tucked in.
 - **Ear Stretching while not preferable** will be allowed up to 7/16 only when a black plug is worn during employee's working hours.
 - **No other facial piercings besides nose**

REFERENCES: List two references we may contact *(no relatives)*

Name	Phone
1. _____	_____
2. _____	_____

*******I certify that the information contained in this application is correct to the best of my knowledge and understand that omission or erroneous information is grounds for dismissal . This application will be considered active for 30 days, for consideration after 30 days you must reapply.**

Date _____ Signature _____

Please return this completed app to the Manager on Duty at the store you would like to apply to.